

23 August 1982

MEMORANDUM FOR: Executive Officer, ODP

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FROM:

[REDACTED]  
Chief, Policy and Plans Group, NS

SUBJECT: Draft Report of ODP Audit

REFERENCE: Draft Report of Audit, Office of Data  
Processing, for the Period, 1 Oct 1980  
to 30 April 1982, dated 16 August 82.

1. The following comments are offered on the subject report:

- ° Page 1, para. 2: The "ODP/Deputy Directorate for Applications," to my knowledge does not exist. I can, however, appreciate the Audit Staff's problem: We need a reasonable organization name for Applications and Processing other than "Applications," etc. (U/AIUC)
- ° Page 2, para. 3, 5th bullet; page 13, para. 23, lines 2,3; para. 24, line 2. Change "telephone" to "secure telephone." As stated, it appears we were divulging passwords over the black or red line. A far greater sin than what actually occurred. (In fact, it can be argued that any gray phone user is guilty of a similar sin; i.e., not having positive identification of the party on the other end of the phone.) (C)
- ° Page 8, para. 15, lines 5, 6; para 16, 4th bullet: Change "requiring special approval" to "ADP Control Officer certification." Rationale: see next item. (U/AIUC)
- ° Page 8, para. 15, lines 2, 3: Change "certify to their supervisors" to "certify to ODP." There is no need for supervisors of ADP Control Officers to be involved with issues such as tape retention dates. (U/AIUC)
- ° Page 10, para. 17, line 6. Delete ",degaussed." This paragraph should reflect the fact that before leaving the computer centers (i.e., before being

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